

## **Regulations of the Open Call Selection Procedure and Performance of the Project Study Stay at Studio BWA Wrocław Gallery**

### **Definitions**

**Organizer** – BWA Wrocław Galleries of Contemporary Art, 46a Ruska Street, segment B, premises 103, 50-079 Wrocław, a self-government cultural institution entered in the Register of Cultural Institutions kept by the Municipality of Wrocław under no. RIK 20/94

**Applicant** – person indicated in §2

**Study Stay** – programme of residence of a person or group of persons who will be working on an original artistic project on the premises of Studio BWA Wrocław Gallery (46a/301 Ruska Street, 50-079 Wrocław). The Study Stay will take place within the time period set by the Organizer and Participant/Participants, between 13 March 2023 and 16 April 2023 at Studio BWA Wrocław Gallery. It will cover a minimum of four weeks and include the presentation of the project. It will be preceded by the Open Call Selection Procedure.

**Application** – formal entering into the programme

**Open Call Selection Procedure** – process of selecting applications aiming to choose a person/persons who will participate in one Study Stay. Projects for the Selection Procedure will be accepted between 14 November 2022 and 31 December 2022.

**Participant/Participants** – person/persons selected by the Committee to take part in the Study Stay

**Regulations** – this document

### **§1 Aims of the Study Stay Programme**

1. The Study Stay is a residency programme of BWA Galleries of Contemporary Art in Wrocław, held at Studio BWA Wrocław, aiming to support artistic activities by offering work space, accommodation, content and production support to artists.
2. The Study Stay is also intended to familiarize audiences with the way artists work by participation in an open meeting with the artist/artists presenting the effects of her/his/their work.
3. The aim of the Open Call Selection Procedure is to choose a person or group fulfilling the selection criteria.
4. The Open Call Selection Procedure is addressed to artists people who have come to Poland from various places in the world and their decision to leave was dictated by the political, economic or social situation and have the status of migrant or refugee.

### **§2 Eligible Applicants**

1. The Study Stay is for natural persons of age, with full legal capacity, who are legal guardians of at least one minor or a disabled person irrespective of his or her age.
2. It is not allowed for members of the Selection Committee or persons involved in the organization or preparation of the Selection Procedure to apply for the Study Stay.

### **§3 Dates of the Open Call Selection Procedure, Study Stay and Rules of Call**

1. Call for applications: from 11 November 2022 to 31 December 2022
2. Announcement of results: by 9 January 2023, available online at [bwa.wroc.pl](http://bwa.wroc.pl).

3. Maximum period of the Study Stay and public presentation of the project: from 13 March 2023 and 16 April 2023. The beginning and ending of the Study Stay is to be agreed with the Participant/Participants and specified in a separate agreement.
4. Applications should contain: CV and portfolio in one document, description of the project intended to be carried out during the Study Stay (max. 500 words), completed Application Form.
5. The Application Form is available online at [bwa.wroc.pl](http://bwa.wroc.pl).
6. Only digital applications will be accepted in the form mentioned above, available at [bwa.wroc.pl/pobyt](http://bwa.wroc.pl/pobyt). CV and portfolio attachments of max. 10MB in size should be enclosed in the Form. The Application Form will be available until 31 December 2022, 23:59.

#### **§4 Application Assessment Process**

1. The Organizer appoints a Committee which will assess the submitted study applications. The Committee will consist of three persons.
2. The Committee will take into consideration the portfolio and idea for action within the framework of the Study Stay, as well as the Applicant's personal situation.
3. If the selected Study Stay project cannot be carried out, the Committee may decide to choose the project with subsequent highest scores awarded by the Committee.

#### **§5 Rules of Participation in the Study Stay**

1. The selected Participant/Participants will sign an agreement specifying individual terms and conditions of production of the project, its presentation, organization of the Study Stay, and granting the licence for the presentation of the result of the project. Basic elements of the agreement are laid down in these Regulations.
2. The project carried out during the Study Stay is prepared according to a framework schedule agreed between the Participant/Participants and the Organizer.
3. The Organizer provides the Participant/Participants with free accommodation in the guest room of Studio BWA Wrocław Gallery, which as far as possible will be adapted to family needs.
4. The Organizer will pay for the Study Stay a fee of PLN 5,000 (gross) under the agreement (the pay does not cover the costs of possible materials needed to carry out the project if the costs are covered by the Organizer in accordance with point 5 below).
5. The Organizer ensures refunding of the costs of purchase of possible materials needed to carry out the project up to the amount of PLN 3,000 (gross).
6. When submitting the Study Stay project, the Participant guarantees that the work is and will be free of any legal defects, and assumes responsibility for any possible claims by third parties, in particular liability for copyright infringement.
7. Completing and submitting the Application for the Study Stay shall be tantamount to accepting these Regulations.
8. These Regulations shall enter into force on 14 November 2022.

9. The Organiser reserves the right to cancel at any stage of the Study Stay due to unforeseen circumstances beyond its control, including but not limited to those related to energy crisis, refugee crisis, epidemic situation.

### **§6 Processing of Personal Data**

1. The administrator of personal data gathered from Applicants is BWA Wrocław Galleries of Contemporary Art, based in Wrocław at 46a/103 Ruska Street, Segment B, 50-079 Wrocław, entered in the Register of Institutions of Culture, Municipality of Wrocław, number: RIK 20/94, NIP: 896-000-58-45, REGON: 000278391.
2. The administrator has designated a Data Protection Officer, who may be contacted regarding personal data protection via email at [iod@bwa.wroc.pl](mailto:iod@bwa.wroc.pl) or in writing to the address of the Administrator.
3. The processing of personal data will be based on Art. 6 point 1a of Regulation 2016/679 of the European Parliament and of the Council (UE) of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/45/EC (GDPR – General Data Protection Regulation).
4. Personal data will be gathered and processed for the purposes of the organization and implementation of the Open Call Selection Procedure.
5. Providing personal data is voluntary but is necessary in order to participate in the Open Call for the Study Stay.

Applicants may exercise their right of access to the contents of their personal data and to:

- rectify the data
- request to remove the data
- limit the processing of the data
- transfer the data
- raise an objection
- lodge a complaint with a supervisory authority